

### **Guidelines for Sharing St A's FORMED Access Code**

- The Parish FORMED Access Code is intended only for the use of its parishioners, volunteers, clergy and staff and should be used in a way that safeguards the confidentiality of the access code.
- Parishioners should do all that is reasonable and prudent to safeguard the parish access code and your individual user ID and password.
- The access code should not be posted online and should not be disseminated via social media, including Facebook, Twitter, Pinterest, etc. Parishioners may disseminate the parish code as part of evangelization activities with friends and family members *within the geographical boundary of the parish*.